



P.O. Box 585  
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Bid \$ \_\_\_\_\_ SO# \_\_\_\_\_  
Credit Limit Requested: \$ \_\_\_\_\_  
Job Site Address \_\_\_\_\_  
Owner's Name \_\_\_\_\_

**Please Select a Primary Store:**

- Brooks
- Molalla
- Silverton

**FOR OFFICE USE ONLY**  
Acct#: \_\_\_\_\_  
Cr. Limit: \_\_\_\_\_  
Opened: \_\_\_\_\_  
Letter: \_\_\_\_\_

**Type of Account (Circle one):**            Business            Contractor            Individual

Business Name \_\_\_\_\_

Individual \_\_\_\_\_

Physical Address \_\_\_\_\_

Residence Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Billing Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_

Employer or Self-Employed \_\_\_\_\_

Business E-mail \_\_\_\_\_

Occupation \_\_\_\_\_ How long? \_\_\_\_\_

Accounts Payable Contact      Email      Business Phone

Employers Mailing Address      City      State      Zip code

If applicable, Builders Board #      State

Spouse's Name \_\_\_\_\_

Type of Ownership: \_\_\_\_ Individual \_\_\_\_ Partnership \_\_\_\_ Corp. \_\_\_\_ LLC

Occupation \_\_\_\_\_ How long? \_\_\_\_\_

Name of Partners (Including yourself)      Title

Employers Mailing Address      City      State      Zip code

Name of Partners      Title

Approximate Monthly Income: \$ \_\_\_\_\_

Type of Business      How Long?

Have you ever declared bankruptcy? \_\_\_\_\_ If yes, when? \_\_\_\_\_

**LEASE/RENT:**  
**Landlord's Name:**

Address: \_\_\_\_\_

**MORTGAGE:**  
**Lender's Name:**

Address: \_\_\_\_\_

**Property Rented:**

**Property of Mortgage:**

**Monthly Payments:**

**Monthly Payments:**

How long? \_\_\_\_\_

How long? \_\_\_\_\_

Credit References and Lenders/Investors for this project. Please include name, contact, and phone number.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REASON FOR ACCOUNT — Please explain briefly what you will be using the account for.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jobsite Address:

\_\_\_\_\_

Homeowner:

\_\_\_\_\_

**E-STATEMENTS**—opt in for E-Statements; no paper statement will be generated (unless requested).

Please list the contact (Name & Email) to receive statements:

1.) \_\_\_\_\_

**E-INVOICES**—opt in for copies of invoices to be emailed immediately upon processing.

Please list the contact (Name & Email) to receive invoices:

1.) \_\_\_\_\_

**UPDATE CONTACT INFO**—Add and update contact personnel. Please fill out information below. If you wish to add more than 4 contacts, continue on the back.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Position: Accounts Payable Position: \_\_\_\_\_

Phone #: \_\_\_\_\_ Ext: \_\_\_\_\_ Phone #: \_\_\_\_\_ Ext: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Phone #: \_\_\_\_\_ Ext: \_\_\_\_\_ Phone #: \_\_\_\_\_ Ext: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

**ADD PURCHASE AGENTS**—If this option is checked, only the people listed will be authorized to charge to your account. If you have a variety of people charging to the account, this may not be the best option.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ANY ADDITIONAL UPDATES**—Please use the space below to provide any other information that needs to be updated.

\_\_\_\_\_

**Purchaser Agreement**

In consideration of the extension of credit by Withers Lumber Company, I (“Purchaser”) agree to pay all charges to this account after this date by the 10<sup>th</sup> of the month following the date on the statement, unless special arrangements are made, as stated below. All payments received after 10<sup>th</sup> of the month will be considered late. All unpaid balances as of the 25<sup>th</sup> of each month will be assessed a service charge of 1.95% per month (**23.4% annual percentage rate**) on my full account balance which was not paid on the date due. Purchaser agrees to pay a **minimum service charge** of \$1.00 on all late balances.

All materials sold by Withers Lumber Co are to be considered subject to manufacturers’ warranties and no warranties other than those offered by the manufacturer are provided by Withers Lumber Co. Withers Lumber Co is not responsible for any damage occurring to any premises or property at time of delivery of materials or equipment. Withers Lumber Co extends no warranties of any kind as to the goods which are sold by it and **DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS, AND ALSO DISCLAIMS ANY LIABILITY BASED UPON NEGLIGENCE OR STRICT LIABILITY IN TORT.** Goods are sold as is, with all faults. At the option of Withers Lumber Co, it is agreed that a restocking fee of 15% will be assessed for all materials and lumber returned or repossessed.

Purchaser acknowledges that any and all sales and extensions of credit by Withers Lumber Co are **expressly conditioned** upon Purchaser’s unconditional acceptance of these terms and conditions as stated herein and as hereafter amended. The terms and conditions supersede any and all terms and conditions appearing on Purchaser’s documents, including, but not limited to, purchase orders, regardless of the time presented.

Withers Lumber Co extends credit accounts as a courtesy and reserves the right to refuse to extend credit. At any time, Withers Lumber Co has the right to close a courtesy account and payment will be due and payable immediately. Credit Hold: Accounts with any unpaid balance 60 days after the date of invoice may be placed on “Credit Hold” status. Subsequent purchases will be denied or placed on cash on delivery (“COD”) terms at the discretion of the Withers Lumber Co until all balances, including any fees and penalties, are current.

Purchaser, by accepting Withers Lumber Co’s extension of credit, promises to advise Withers Lumber Co, in writing, of any change of ownership, business name, or the address of Purchaser’s business. All such notifications must be made to Withers Lumber Co, in writing, within ten (10) working days of the change. Within 10 days of a change in ownership or business structure or entity, a new credit application must be executed and provided to Withers Lumber Co before any further extension of credit may be granted. The new credit application will be subject to Withers Lumber Co’s usual credit review procedures. In the event Purchaser changes its business structure or type of entity, Purchaser and Guarantor agree that all of the terms and conditions will remain in full force and effect against the Purchaser’s new business structure or entity and the Guarantor.

Withers Lumber Co may accept late or partial payments or checks and money orders marked “payment in full” without prejudice to Withers Lumber Co’s rights under these terms and conditions, which are hereby explicitly reserved. Withers Lumber Co may apply payments to any outstanding invoices in any order in its sole discretion, regardless of how Purchaser indicated payments should be applied. Waiver of any breach of any provisions in these terms and conditions by Withers Lumber Co will not be a waiver of any succeeding breach of that provision or any other provision. If any provision of these terms and conditions is invalid or unenforceable in any respect for any reason, the validity and enforceability of such provision in any other respect and of the remaining provisions of these terms and conditions will not be in any way impaired.

If this account is referred to collection, placed in the hands of an attorney for collection, or referred to arbitration, court, the Oregon Construction Contractors Board (“CCB”), or to an attorney for resolution of any dispute arising directly or indirectly out of this account, the purchaser agrees to pay Withers Lumber Co.’s collection expense, reasonable attorney fees, and other expenses incident to collection. If an action or suit is instituted to enforce any of the terms of the account, enforce a lien, or if any dispute is referred to a court, a CCB administrative hearing, or to arbitration hereunder, the party not prevailing agrees to pay all of the prevailing party’s actual court, CCB, administrative hearing, or arbitration expenses, costs, and disbursements, in addition to such sum as the court, hearings officer, administrative law judge, or arbitration, CCB hearing, administrative hearing, suit, or action, in addition to all other sums provided by law.

All transactions between Purchaser and Withers Lumber Co will be interpreted under the laws of the State of Oregon. Further, Purchaser stipulates to jurisdiction and venue in Marion County, Oregon for any dispute, arbitration, suit or action arising out of any transactions between Purchaser and Withers Lumber Co, except as otherwise required by law.

I swear (or affirm) that the within statement is true to the best of my knowledge.

The undersigned authorizes Withers Lumber Co to inquire as to credit and banking information for purposes of opening a courtesy account as well as anytime during the credit relationship to confirm that applicant’s credit is in good standing. The person signing this application has the authority to enter into this agreement on behalf of the Purchaser. This agreement supersedes all other previous agreements.

_____	_____	_____
Authorized Signer	Title	Date
_____/_____	<b>Not Approved</b>	_____
Credit Manager (Approved) Store Manager		Date

**PERSONAL GUARANTEE**

In consideration of Withers Lumber Co granting credit to Purchaser, the undersigned (“Guarantor”) personally and unconditionally guarantees to Withers Lumber Co and any of its affiliates or successors or assigns, the payment and performance of any and all guaranteed obligations, as described in this Personal Guarantee. Guarantor acknowledges that he/she is directly benefited by Withers Lumber Co’s willingness to grant credit to Purchaser and that Withers Lumber Co would not grant credit to Purchaser without this Guaranty. The guaranteed obligations include any and all of Purchaser’s liabilities, obligations, debts, and indebtedness to Withers Lumber Co and the full and prompt performance, observance, compliance, and satisfaction of all obligations on the part of Purchaser to be paid, performed, observed, complied with, or satisfied. Guarantor specifically recognizes and acknowledges the following: (1) this is a continuing and irrevocable guaranty and is binding on Guarantor as well as Guarantor’s heirs, successors, and assigns; (2) this Guaranty creates direct and unconditional liability which may be enforced without requiring Withers Lumber Co to first exercise, enforce, or exhaust any right or remedy against Purchaser; (3) Guarantor waives presentment, demand, protest, notice of acceptance, notice of demand, notice of protest, notice of dishonor, notice of default, notice of non-payment, and all other notices to which Guarantor might otherwise be entitled; (4) Guarantor agrees, in addition to the guaranteed obligations described in this paragraph, to reimburse Withers Lumber Co for all of Withers Lumber Co’s costs and expenses, including reasonable attorney fees, incurred in collecting on or enforcing this Guaranty; (5) all parties signing hereunder are jointly and severally liable; (6) any title written near the signature of any Guarantor is not intended to limit or cancel the personal nature of this Guaranty and this Guaranty will be read as though no title is contained next to the signature; (7) Guarantor acknowledges that his/her personal credit history is a necessary factor in evaluating the amount of credit extended to Purchaser, and consents to and authorizes the use of consumer credit reports of the Guarantor by Withers Lumber Co as may be needed from time to time to evaluate the amount of credit extended to Purchaser. All of the terms and conditions in this application are included and incorporated into this Guaranty and Guarantor acknowledges that he/she has read and agrees to the same.

Personal guarantor: \_\_\_\_\_  
(Individual signature – no title)

\_\_\_\_\_  
(Print)

Personal guarantor: \_\_\_\_\_  
(Individual signature – no title)

\_\_\_\_\_  
(Print)