



9 Sagebrush Dr.
 Victor, ID 83455
 p 208.787.9663
 f 208.787.9664

www.valleylumberrental.com

Account Application

Please indicate which type of account:	<input type="checkbox"/> Charge Account (payment due monthly) Please complete full application	<input type="checkbox"/> Cash Account (payment due at time of sale) Please complete Section I only
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SECTION I – CONTACT INFORMATION

Business Name/Individual:				
Phone/Mobile:	Fax:			
Billing Address:				
Physical Address:				
Email Addresses: <small>(not shared)</small>				
Points of Contact <small>(owner, project manager, A/P, etc.)</small>	<table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> </table> <table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> </table> <table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> </table>			

SECTION IIA – BUSINESS CREDIT INFORMATION (business charge accounts)

Type of Business:	<input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership <input type="checkbox"/> LLC
If corporation, list names and contact information of officers:		
Nature of Business:		
Date Business Established:	Federal ID:	
Bank Name:	Bank Contact:	
Bank Phone:	Checking Acct #:	
Trade References (please no credit card or utility companies)		
Trade/Supplier:	Trade/Supplier:	
Address:	Address:	
City/State/Zip:	City/State/Zip:	
Phone:	Contact:	Phone:
		Contact:
Credit Limit Requested:	Idaho Contractor #:	
Project Description:		

SECTION IV – CREDIT POLICY & TERMS (required for all charge accounts)

Valley Lumber’s billing cycle runs from the 25th through the 24th of each month. Invoices will be emailed to you at the time of sale. A statement of your account will be emailed to you on the 25th (or following business day) of every month, listing your unpaid invoices. The full statement balance is due on the 10th of the following month. Any billing disputes must be addressed within 30 days of the statement date. After 30 days, all bills are regarded as fair and correct.

This is not a revolving account; therefore, each statement balance is due in full by the due date listed. A finance charge of 1.75% per month (21% annual) will be applied to past due accounts, with a minimum of \$.75. Accounts with a balance that is 30 days or more past due **will be denied credit privileges**. Valley Lumber & Rental reserves the right to terminate accounts at will.

I have read and agree to the above terms of sale with Valley Lumber & Rental. I certify that the above information is true and correct. I grant permission for Valley Lumber & Rental to contact consumer credit reporting agencies, commercial credit reporting agencies, and the bank and trade references listed above as necessary. I authorize the release of information on the accounts listed above to Valley Lumber for the purpose of obtaining credit.

Signed

Date

Personal Guarantee (required for business charge accounts)

In consideration for the credit extended to the above listed corporation, the undersigned hereby guarantees and agrees to be personally liable for all indebtedness incurred by the corporation through any of its authorized agents.

Signed

Date

SECTION V – CREDIT CARD INFORMATION (required for all charge accounts)

Name as it appears on card:		
Billing address of card:		
Type (choose one):	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
	<input type="checkbox"/> American Express	<input type="checkbox"/> Discover
Card number:		
Expiration Date:		CVV:
Please choose one of the following:		
<input type="checkbox"/> Automatic Monthly Credit Card Payment	I authorize Valley Lumber & Rental to charge my credit card for the full statement balance of my account on the 25 th (or next business day) of every month.	
	Note: Your statement will be emailed on the 25 th of each month, showing a balance due. This is for your records. Your card will be charged after the statement is sent. You will be contacted if your credit card is declined for any reason.	
	Cardholder Signature:	Date:
<input type="checkbox"/> Security Credit Card Info.	I authorize Valley Lumber & Rental to charge my credit card for the balance of my account should I become delinquent by 30 days or more.	
	Cardholder Signature:	Date:

Thank you for completing your application for an account at Valley Lumber & Rental. Please retain a copy for your records. Send the completed application by one of the following methods:

- Fax – 208.787.9664
- Email – vlr@silverstar.com
- Mail – 9 Sagebrush Dr. Victor, ID 83455
- In person at Valley Lumber & Rental

You will receive an email when your account is ready for use. Please contact Susan at 208.787.9663 if you have any questions regarding your account.