

# BARRETT'S

1033 West Beecher Street  
Adrian, MI 49221

## APPLICATION FOR EMPLOYMENT

Date \_\_\_\_\_

### GENERAL INFORMATION

Name of Applicant				
	Last	First	Middle Initial	
Address				
Number	Street	City	State	Zip
Cell Phone _____		Are you 18 years or older? _____		
Referral Source _____	Website _____	Social Media _____	Walk-in _____	Agency _____

### AVAILABILITY - WE ARE OPEN 7 DAYS A WEEK FROM MARCH THROUGH DECEMBER

Spring and Summer work shifts are scheduled between 8:00 a.m. to 8:15 p.m.

Flexible Scheduling is available

Morning Shift 8a-2p; Afternoon shift 2p-8p; Evening shift 10a-6p (weekends only)

Please write in the hours each day that you would be available for work:

Monday	Tuesday	Wednesday	Thursday	Friday
		Saturday	Sunday	

### EMPLOYMENT DESIRED

Position Desired _____	Salary Desired _____	Date You Can Start _____
Are you currently employed?	_____ Yes	_____ No
If so, may we inquire of your present employer?	_____ Yes	_____ No
Every applied to Barrett's before?, When?	_____ Yes	_____ No
Any relatives currently employed here?, Who?	_____ Yes	_____ No
Are you prevented from being employed in this country because of Visa or Immigration Status? (Proof of citizenship or immigration status I-9 will be required upon employment.)		
_____		
Veteran of the U.S. Military Service? _____ If yes, which branch? _____		

**DRIVERS LICENSE**

Driver's License Number \_\_\_\_\_

Has your Driver's License ever been revoked or suspended? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, for what reason? \_\_\_\_\_

List any moving violations during the past three years: \_\_\_\_\_

**EDUCATION**

NAME AND LOCATION OF SCHOOL	DATES ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
Grammar School			
High School			
College			
Trade, Business or Correspondence School			

**EMPLOYMENT HISTORY (List most recent first)**

	Date Month/Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From					
To					
From					
To					
From					
To					

**REFERENCES**

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SPECIAL SKILLS AND QUALIFICATIONS:**

Summarize specialized skills and/or qualifications acquired from employment or other experience. Please include any additional information you feel may be helpful to us in considering your application.

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Why do you believe you are suited for our company? Why would you choose us?

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What are your goals? In what way(s) would this position support you to achieve your goals?

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**Willingness Checklist:**

Part of the activities required to maintain and operate a retail store involve duties or tasks that are often overlooked when describing a specific job. Please indicate your level of willingness to perform these tasks and duties by placing an "X" on the appropriate line.

Would you be willing to: (1 to 5 with 1 being not willing and 5 being completely willing)

	Not willing				Completely Willing
	1	2	3	4	5
1. Greet & approach all customers with a smile?					
2. Ask questions if you are unsure?					
3. Restock displays throughout the day?					
4. Sweep and mop the floors, walkways, etc...?					
5. Uphold strict safety policies?					
6. Stand on your feet for long periods of time?					
7. Operate a computerized register?					
8. Consistently maintain a positive attitude?					
9. Work weekend and evening hours?					
10. Report to work on time when scheduled?					

**AUTHORIZATION**

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HERIN AND THE REFERENCES AND EMPLOYEES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE BARRETT'S FROM ALL LIABILITY FROM ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED BARRETT REPRESENTATIVE.

DATE: \_\_\_\_\_

SIGNATURE \_\_\_\_\_