



Employment Application

An Equal Opportunity Employer

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit#

City State Zip Code

Phone: _____ Email: _____

Position(s) Applied for: _____

How did you learn about us?

☐ Online Job Posting ☐ Relative ☐ Staffing Company ☐ Friend ☐ Other ☐ Referral

Name: _____

Relationship: _____

Date Available to Work: _____ Desired Pay: _____

Are you available to work: ☐ Full-time ☐ Part-time ☐ Seasonal

If you are under 18 years of age, can you provide required proof of your eligibility to work? ☐ Yes ☐ No

Have you ever been employed with us before? ☐ Yes ☐ No

If yes, give date _____

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? ☐ Yes ☐ No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and a skills and agility test.)

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, or morale, or if doing so could create conflicts of interest.

EDUCATIONAL BACKGROUND

High School: _____ No. of years completed: _____ Did you graduate? ☐ Yes ☐ No Diploma: _____

College: _____ No. of years completed: _____ Did you graduate? ☐ Yes ☐ No Degree: _____

Other: _____ No. of years completed: _____ Did you graduate? ☐ Yes ☐ No Degree: _____

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REFERENCES

List below three persons not related to you who have knowledge of your work performance in the last three years.

Name: _____ Company: _____ Title: _____ Phone: _____

Name: _____ Company: _____ Title: _____ Phone: _____

Name: _____ Company: _____ Title: _____ Phone: _____

EMPLOYMENT HISTORY

List below all present and past employers starting with your most recent employer (last five years is sufficient). You must complete this section even if attaching a resume.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Employed From: _____ To: _____

Reason For Leaving: _____

Responsibilities/Job Duties: _____

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Employed From: _____ To: _____

Reason For Leaving: _____

Responsibilities/Job Duties: _____

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Employed From: _____ To: _____

Reason For Leaving: _____

Responsibilities/Job Duties: _____

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

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Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Central Valley to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

_____ In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Date: _____

Applicant's Signature: _____